

**AFL Hotel & Restaurant Workers
Health & Welfare Trust Fund**
Southwest Service Administrators, Inc.
1221 Kapiolani Blvd., Suite 6C
Honolulu, Hawaii 96814-3513

www.southwestservicetpa.com

April 14, 2008

**TO: ALL ACTIVE AND RETIRED PARTICIPANTS OF THE
AFL HOTEL & RESTAURANT WORKERS HEALTH & WELFARE TRUST FUND
(KAISER BARGAINING UNIT)**

FROM: BOARD OF TRUSTEES

RE: REMINDER OF PRIVACY PRACTICES

The AFL Hotel & Restaurant Workers Health & Welfare Trust Fund is committed to maintaining the confidentiality, integrity and security of the personal health information entrusted to it by its participants and beneficiaries. The Trustees have developed a policy for the protection of this information and have expressed it in a Notice of Privacy Practices document. A brief description of the privacy practice is provided on page 106 of your copy of the Trust Fund's Handbook of Benefits.

For a copy of the Notice of Privacy Practices document which provides a complete description of your rights under HIPAA's privacy rules, contact the Trust Fund Office at 1221 Kapiolani Boulevard, Suite 6C, Honolulu, Hawaii 96814-3513, phone (808) 523-0199 (Oahu), and 1-(866) 528-9677 (Neighbor Islands), Monday through Friday, 8:00 a.m. to 4:30 p.m.

Southwest Service Administrators, Inc.

Service Is Our Middle Name

808-523-0199 • Toll Free: 866-528-9677 • Fax: 808-523-5933 • www.southwestservicetpa.com